

Parents Club meeting notes

6.6.16

In attendance –

Board members - Sam Haugen, Erin Naumowicz, Gina Briles

School Staff - Megan Michaleson, Peg Johnston, Jackie Orlund

Room Parents – (2)

- **May Parents Club Minutes - Sam**
 - o Approved
 - o will be submitted to school for upload to website – Sam will handle
- **Principal report - Peg**
 - o Currently finalizing the planning of end of year
 - Talent show
 - Graduation
 - Office remodel
 - Architect - done
 - Contractor – bidding
 - City/permitting
 - Date of construction start based on permits/city
 - Front door to be moved to side – security equipment is moving, already negotiated as part of contract
 - Final plans of which classes, where is still up in the air – teachers heavily involved
 - Volunteer hours for middle school kids, as well as parents needed for helping with office move
 - o Staffing
 - Mrs Catlin – replacement 90% finalized
 - Carol W – office – replacement 90% finalized
 - Mrs Walker – replacement still working on
 - More info to come before end of school year
 - o Construction – Snoqualmie
 - City proposed connecting Newton Street. In doing so, they will be moving the existing fence, to the back, where the school has been asking for a fence for years. Timing should be June 2017
- **Development - Megan**
 - o Walk A Thon – completed
 - Carol W is billing those families that did not participate

- Final numbers should be done by August
 - Auction – same chairs for next year.
 - Procurement will start September 2016 – nothing for over the summer
 - Site to be determined by end of June – Westin is preliminarily booked
 - Salmon days parade – need clarification on May meeting notes – who is handling? – 10/1
 - Volunteer hours
 - Highlands Day festival – 8/27 – 12-4pm
 - Volunteer hours
- **Facilities – Brian (Peg filled in)**
 - Paint / floors – typical work to take place over the summer
 - Parish Stucco successful – more to happen – more than likely summer
- **Treasures report – Melanie**
 - Review of budget
 - Playground –
 - What is CAP? Bids for \$15k, \$20k, \$25k?
 - Sketches and notes?
 - Special meeting of the board to determine what the CAP amount and what we are getting for our money – have meeting by end of June 2016
 - Snoqualmie campus – plan 2017 to spend for improvements? Ideas?
 - Moving \$2500.00 from savings to checking for coverage
- **Old business - Sam**
 - Spring Textile profit - \$1200.00 roughly
 - Erin – update on outstanding consignment profit
 - Revolve - \$99.14
 - Schoola - \$60.00
 - Ebay - \$60.00
 - Double Take – vintage styles - \$9.60
 - Small Threads - \$15.95
 - **To date - \$253.69**
 - Accounts set up at the following – Schoola, Double Take, Small Threads – need to get word out to parents, that if they want, they can take stuff in themselves to these places, and note St Joseph, and all profits can go there
 - Mariners recap – success!
 - Spirit items – success in selling new coffee and water bottles!
- **New business - Sam**
 - By Laws – Discuss in August. Peg to supply some examples, from other schools, so that the board can review over the summer and then discuss in August, going line by line and compile something, so as to start the year with them in place.
 - 2016-17 event planning – reviewed examples Sam had presented. Crossed out, and added things.

- Making 3 columns – Parents Club sponsored, School, Church – all by month, so as to know vaguely what is going on, and attempt to avoid conflicts.
 - See attached updated events list
 - In the past, Adults only has been in May – was huge success year’s back, with the right venue.
 - If alcohol is involved, needs to be off campus/off parish grounds
 - All events going forward need to have a chair and plan, so as to avoid last minute cancellations. Looks bad for the school.
 - August meeting is board only – no room parents
 - Will be at school – 8/16/16, 9am
 - Peg may not attend, but Jackie will
 - Taking care of business night
 - Sam to attend
 - Melanie and Gina unable – out of town
 - Others from the board?
 - Dates for 2016-17 Parents Club meetings
 - 9/12, 10/3, 11/7, 12/5, 1/9, 2/6, 3/6, 4/3, 5/1, 6/5
- **Meeting adjourned - Sam**
 - enjoy your summer, however please watch emails!