

Monday, December 5, 2016
8:57 AM

Meeting Notes:

- I. Call to order
- II. Approval of meetings minutes
 - a. November 2016 - No minutes from last month, will approve next time.
- III. Treasurer's Report
 - a. Melanie
 - b. Nov bank statements not yet available - Oct/Nov transactions are pending
 - c. Other expenses upcoming?
 - i. Entertainment for Walka-thon - \$200
 - ii. Author - \$650
 - iii. Cath School Weeks - \$1500
 - iv. Playground expenses are almost final at \$27,596
 1. Some additional expenses coming for playground - \$1000 approx.
- IV. Principal's Report
 - a. Peg
 - i. The playground is done! School is very grateful.
THANK YOU! A great example of perseverance.
 - ii. Security:
 1. Access control install, should be done by the time winter break ends;
 2. All glass on glass doors should be replaced. Safety glass. Bidding is almost done.
 - iii. Budget recommendations are due next weeks. Oct/Nov are very budget focused.
 - iv. Parent Reps - Please build excitement for the auction!!!! We need people to attend and have a great community building event.
- V. Development Director Report
 - a. Megan
 - b. Auction!!! Need families to get in their procurement forms.
 - i. Invitations should be finalized this week, will be printed over break
 - ii. Class projects are being coordinated now, more updates today after auction committee meeting
 - iii. Hotel info will go out this week
 - iv. Wine Wednesday Dec 14th - Does count towards procurement if they turn in a form
 - c. Marketing and Enrollment Specialist - Jack Foley - Coming back next week, has been interviewing current parents.
 - d. Recruitment Info Meetings - Jackie - Flyer was in Parish bulletin this weekend; Ads will be around
- VI. Facilities Report

- a. Brian - Not present
- VII. School Commission Meetings
 - a. December 14, 7pm
 - i. Kelly attending
 - b. Last meeting was very informative. Example Bylaws being reviewed by Sam.
- VIII. Old Business
 - a. Playground
 - i. Grand Opening and Blessing 11/30/16
 - ii. Safety concern: Corner on platform near climbing net is very sharp and could be a hazard. Need to have Jon and team look at a solution, maybe rounding it off or getting a rubber bumper.
 - iii. Kelly needs to send Megan email a list of all donations that were given by families or individuals (Concrete contractor?). Need a paper trail.
 - b. February Textile Drive
 - i. Brenda - Not present
 - c. OnVolunteer Update
 - i. Gina - Not present
 - d. Catholic Schools Week – February 2017
 - i. Coordinators sign up:
 - 1. Sam forwarded email from PC inbox to Brenda for a volunteer that reached out to coordinate
 - ii. Carnival - Sharon Rhoem
- IX. New Business
 - a. Walk A Thon
 - i. New Dates - Will put it on the radar after the 1st of the year; Will be May 12th 10am-11am.
 - ii. Coordinator - Pam Jones and another woman (same chairs as last year)
 - iii. Better/healthier food options - Megan and Melanie to connect on this.
 - b. Board recruitment and participation
 - i. Need more active parent reps
 - ii. More active recruitment to ease perception that it is exclusive
 - iii. A flyer in the Thursday folder to ask for volunteers in January- Ask Brenda
- X. Next meeting date
 - a. January 9, 2017
 - b. MERRY CHRISTMAS / HAPPY NEW YEAR