



THIS IS IT! IT IS FINALLY HERE!

The St. Joseph School volunteer site is ready to roll. The system is called **OnVolunteer**. It is now time for you to get involved. Soon you will receive an email instructing you about how to begin to access and use the site. As this requires 100% participation from all, this is an important first step.

You will be able to login to your parent website. Your username will be the primary contact email used with the school and your password will start as a default password (included in the email you will receive) that you will change. For families that may require both parents to have separate access, creating separate usernames and passwords can be accomplished within the family website.

Although much of the volunteer opportunities may not yet appear, it is important to get used to using the site. It does provide some guidance through self-help videos. Please make the most of those aids.

Each family will have their own private, password-protected website. From within your own website, you will be able to:

- Easily view and quickly sign up for available volunteer tasks.
- Track the tasks you have signed up for. You do not have to manually submit your volunteer hours as the software will do it for you, automatically.
- Always remain up-to-date on your volunteer hours status.
- Receive/send messages from and to the coordinator regarding volunteer-related matters, all from within your private website.

Once you log into your own volunteer website, please personalize your password for security purposes. You can also personalize your username if you wish. To personalize your username and password, first log into your account, then look for “My Account”.

